

## HOMESTAY AGREEMENT: HOST FAMILY

This Homestay agreement is made between Canada Star Secondary School and the host family. The Agreement sets out the terms and conditions for participation in the program and the financial arrangements for participation as a host family.

### DEMOGRAPHICS

#### Homestay Parent 1

_____	_____	_____
Last Name	First Name	Email address
_____	_____	
DOB (YYYY-MM-DD)	Cell Phone #	

#### Homestay Parent 2

_____	_____	_____
Last Name	First Name	Email address
_____	_____	
DOB (YYYY-MM-DD)	Cell Phone #	

#### Student

_____	_____	_____
Last Name	First Name	Email address
_____	_____	
DOB (YYYY-MM-DD)	Cell phone #	

## **LIMIT ON NUMBER OF INTERNATIONAL STUDENTS**

1. The host family agrees that they will not accommodate any more than two International students (whether enrolled at Canada Star Secondary School or elsewhere) at any time without the express permission of the Canada Star Secondary School homestay coordinator, in writing.

## **TERMINATION OF HOMESTAY**

2. The host family should not remove the student from the home prior to the expiry of the agreed term of the homestay without the agreement of Canada Star Secondary School's homestay coordinator. The host family will contact the homestay coordinator if the student is absent from the home unexpectedly, if the student is missing school without proper cause, or if the student is behaving in a manner non-compliant with the values and expectations of the host family home. Please refer to the Canada Star Homestay Handbook for guidelines for communication and reporting.
3. Written notice: either the host family or the student can terminate the agreement with 30 day written notice. Without the 30 day written notice from the student, a \$500 deposit will be payable to the host family.
4. Without the 30 day written notice from the host family, host family is financially liable for costs arisen from placing the student in another suitable home, including but not limited to moving fees with receipts (up to \$200), homestay search fee (up to \$300), and temporary home placement (up to \$800).
5. Homestay has the right to request the student dismissed at any time from host family and homestay program if a student involves serious misbehavior or excessive absence. Please refer to the Canada Star Homestay Handbook for guidance.
6. Homestay agreement can be terminated at any time by Canada Star Secondary School, or in the opinion Canada Star Secondary School, the homestay environment is no longer suitable for the student for the reasons listed below:
  - Unsafe household such as chemical hazard, excessive noise
  - Failure to satisfy the agreed upon meal plan
  - Student's room or bathroom being shared or occupied by unauthorized people without permission from student, legal guardian and homestay coordinator

- Students being threaten or not fairly treated
- Lack of adult supervision for the student, such as student left overnight without adult supervision
- Endangering students safety

## **INSPECTIONS**

7. The Host family agrees that the premises can be inspected any time by giving the homestay a 24-hour notice, or, in the case of emergency, immediately. It is expected that the premises will be inspected at least once per year.

## **FINANCIAL ARRANGEMENT**

8. With respect to the homestay fee category A, B or C, the payment terms are as set out below:

**\$\_\_\_\_\_per month. (see category below)**

Prorated daily rate applies to days beyond and before the contracted period.

Cheques are provided to homestay at end of each month.

### **Homestay Family Category**

Category A- \$1700/Month (Increase to \$1900 in Sept 2023)

- Single Room
- Private bathroom
- Three meals a day
- Provide transportation to and from school five days a week.

Category B- \$1300/Month (Increase to \$1500 in Sept 2023)

- Single Room
- Private bathroom
- Three meals a day

Category C- \$1200/Month (Increase to \$1400 in Sept 2022)

- Single Room
- Shared bathroom
- Three meals a day

9. Because of the special nature of the student/host family relationship, and because the philosophy of the homestay program is that the students are to enjoy the privileges and responsibilities of being a "member of the family", the student will be charged a reduced deposit fee by school for \$500.
10. Students will be responsible for any outstanding bills, expenses or damages to the home or amenities, which are directly attributable to the student, including bills or expenses that come to the family following the student's departure from the home stay. Damages will be payable up to \$500 with receipts and approved by homestay program. For detailed claim procedures, please refer to Canada Star Homestay Handbook (2022).
11. Damage claims made by the host family against a student, following the student's departure from the home, host families have 14 days from the date of departure to submit copies of receipts for repairs to the homestay office. If no receipts are received within that time frame, damages will not be compensated. Not all damage requests will be approved.
12. If a student remains in the homestay during a non-academic period other than winter break or spring break and is not attending or participating in a Canada Star Secondary School program, then the payment for the homestay during that period shall be as established by Canada Star Secondary School at a prorated daily rate.
13. Students and host families may not borrow money from, nor lend money to, each other.
14. Host families must carry full personal liability insurance of not less than 2 million dollars.

### **CRIMINAL RECORD CHECKS**

15. The host family will provide criminal record checks to the school for all individuals over the age of 18 living in the home at least once every three years as requested by Canada Star Secondary School and will immediately report to Canada Star Secondary School if any individual in the home is charged with a criminal offense.

### **LIABILITY EXCLUSIONS**

16. The host family, the parent or guardian and the student understand that Canada Star Secondary School does not guarantee the quality of the relationship between the student and the host family or any other relationship. The host family assumes any and all risks

related to their participation in this program and agree to release and Canada Star Secondary School, its officers, directors, employees, and agents from any and all claims for any injury, loss or damage, including injury, loss or damage caused by their negligent or intentional acts.

#### **FORUM FOR DISPUTE RESOLUTION**

17. The host family agrees that any dispute arising under the interpretation, application or performance of this agreement or in any way arising out of their participation in Canada Star Secondary School Programs will be resolved in a British Columbia court and they agree that they will not bring proceedings in any other court or jurisdiction and irrevocably attorn to the jurisdiction of British Columbia courts. Signing of agreement, I agree to abide by the terms of this agreement and the Canada Star Secondary School program's policies and procedures.
18. Canada Star Secondary School Students cannot be charged any extra money by anyone in the home over and above the homestay monthly fee. Any extra expenses must be approved by the homestay coordinator.
19. The school neither guarantees nor promises occupancy to the host family. International student placement is based on a request and booking basis.
20. Canada Star Secondary School does not assume any responsibility for any damages incurred by the student while in the host family's care.

# Family Responsibilities \*

To promote the best possible homestay experience for international K-12 students, host family parent(s) should:

1. Provide a caring, nurturing and supportive environment for international students.
2. Abide by all rules/guidelines established by the homestay program provider when hosting a student placed by that provider
3. Be 25 years of age or older or receive approval from the international student program as an approved exception.
4. Agree to scheduled in-home inspections by either the international student program or the homestay program provider or both and criminal record checks (for anyone living in the home who is 18 years or older).
5. Have no more than two international students in the homestay at the same time.
6. Avoid concurrently hosting both adult and minor international students.
7. Provide food for three nutritious meals per day.
8. Provide a clean and tidy home with a private, adequately furnished bedroom, with access to:
  - A. An area with a desk, chair and adequate lighting for homework
  - B. A bathroom, linens and use of laundry facilities
  - C. entry into the home like any other member of the family (e.g. house key and alarm code, if applicable)
  - D. Where possible, access to the Internet to support educational goals and consistent communication with home
9. Ensure the house is safe and complies with the BC Building Code and/or the local building bylaw, as applicable, and with the local fire code.
10. Ensure a student's general well-being, seek medical attention when necessary, and report any significant medical or mental health issues to the school, the custodian, the homestay program provider and the international student program.
11. Inform the school or international student program if the student drinks alcohol, takes or possesses non-prescribed, illegal drugs or breaks the law.
12. Ensure the home and auto insurance policy adequately covers students residing within their home; some policies do not cover homestay students.
13. Promote strong connections between an international student and their parents, schools and communities by:
  - A. Using the student's desired language of study (English or French) in the home
  - B. Imposing reasonable limits on the student's personal use of the internet (i.e. number of hours/day and appropriate times of day)
  - C. Negotiating and enforcing an appropriate and reasonable curfew and house rules for the student
  - D. Assisting the student in seeking extra-curricular activities and sports
  - E. Attending school or district orientation for host families and other cultural or education events

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The host family, also known as the homestay family, is the B.C. family that welcomes an international student into its home to live while the student studies at a B.C. K-12 school.

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Printed Name of Host Family

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Printed Name of Homestay Coordinator

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Signature of Host Parent

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Signature of Homestay Coordinator

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Date

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Date

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Printed Name of Student Family

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Signature of Student's Parent

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Date